

**Subject:** Re: Spreadsheet shared with you: "2023 Choir Emails"

**From:** Rebecca Cheney <cheneyr@mokena159.org>

**Date:** 4/5/2024, 10:12 AM

**To:** Karen Bussean <busseank@mokena159.org>

**CC:** cliffordv@mokena159.org, nyderv@mokena159.org, rolinitism@mokena159.org

Here is a link to the folder I created:

[https://drive.google.com/drive/folders/\\_18cZtBoFQ6uI5xClwKUblJ6JpE8JU6N\\_Y?usp=drive\\_link](https://drive.google.com/drive/folders/_18cZtBoFQ6uI5xClwKUblJ6JpE8JU6N_Y?usp=drive_link)

*Rebecca Cheney*

*Music Educator, Mokena Jr. High School*

*General Music and MJH Choir*

[cheneyr@mokena159.org](mailto:cheneyr@mokena159.org)

On Fri, Apr 5, 2024 at 8:33 AM Karen Bussean <[busseank@mokena159.org](mailto:busseank@mokena159.org)> wrote:

Great idea. I'll create my own lists when I get back from this funeral. After that, I won't be logging into Charms any more. We should create a shared drive to keep all of the lists in one place.

Thanks again.

*Karen Bussean*

**Band Director**

**Mokena School District 159**

*Symphonic Band, Cadet Band and Drama Club*

[busseank@mokena159.org](mailto:busseank@mokena159.org)

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On Fri, Apr 5, 2024 at 8:21 AM Rebecca Cheney (via Google Sheets) <[drive-shares-dm-noreply@google.com](mailto:drive-shares-dm-noreply@google.com)> wrote:

## Rebecca Cheney shared a spreadsheet



Rebecca Cheney ([cheneyr@mokena159.org](mailto:cheneyr@mokena159.org)) has invited you to **edit** the following spreadsheet:

Good morning!

I just did an export for choir kids and email addresses. I opened it as a Google Sheet. I then created a second tab where I just copied the email addresses into 1 column so I can copy-paste them as a BCC into gmail.

We've had issues in the past where parents have used email lists to send out there own stuff, so please put the email addresses in the BCC spot so they can see who else is receiving the email.

I added in your email addresses so you still receive everything I send out.

Do you think I should add Luke, too?

Is there anyone who should be added?

For emails that would go to all families, do we want to have a master list somewhere, or do you just want to tell me what needs to be forwarded to choir families and I can handle that?

I don't plan on using Charms for anything else unless someone tells me to do something I can only find there. Anything else I may need should be able to be found in Skyward or in the original spreadsheet from when they first registered for choir this year.

Becca



2023 Choir Emails

Open

Google LLC, [1600 Amphitheatre Parkway, Mountain View, CA 94043, USA](#)  
You have received this email because cheneyr@mokena159.org shared a spreadsheet with you from Google Sheets.



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